

Board Member Role Description

The Board of Directors is the governing body of Transportation Choices Coalition, and carries the responsibility for guiding the present and future direction of the organization. There are four standing committees: Executive Committee, Governance and Recruiting, Fund Development, and Finance. The committees and the Board as a whole play an important role in ensuring we fulfill our mission: To bring Washingtonians more and better transportation choices — real opportunities to take a bus, catch a train, ride a bike, or walk.

Membership

The Board of Directors is composed of individuals representing both the people and organizations we serve across Washington and our partners in achieving our mission. We value diversity, and seek to bring together a broad, representative set of voices especially with an eye to lived experiences and geographic reach. Board members:

- represent communities who count on transit.
- make critical decisions about transportation policy and funding.
- plan, build, and operate transportation infrastructure and systems.
- count on transit to get their employees to work.
- represent the intersection of transportation and other critical social issues such as land use, environmental justice and sustainability, public health, education, and housing.

We seek board members who are engaged in the success of our organization, will steward the financial health of TCC, and have a passion for our mission.

Responsibilities

Board members will:

- Along with fellow board members, take fiscal responsibility for the organization, including knowing its budget and taking an active role in budget management and fundraising;
- Connect Transportation Choices Coalition to personal and professional networks for potential partnership opportunities, donors, and board members;
- Ensure proper management of TCC's resources and management of risk;
- Gain general knowledge of the issues affecting transportation and TCC's position;
- Hold TCC accountable to fulfilling mission, strategic plan, and being responsive to community;
- Provide fundraising leadership by making a personal contribution, encouraging others to donate to TCC, and participating in TCC fundraising activities;

- Review and approve budgets, annual audit, annual board workplan, strategic plan, and other documents critical to TCC's success;
- Review board packet prior to board meetings, attend and participate in board meetings and participate in at least one board committee;
- Serve as a positive and enthusiastic ambassador to partners, staff, and the community at large.

Qualifications

- A genuine desire to support the organization's mission
- Ability to raise issues, ask questions and hold organization to highest ethical standards
- Expertise in areas that support organizational oversight, strategy, partnerships, resource development, advocacy, or communications. Examples include background in finance, law, early learning, social work, marketing/communications, or public policy

or

- Currently transit-dependent or lived experience similar to those of transit dependent people. Background could include having experienced poverty, living with a disability, refugee or immigrant status, or having experienced homelessness

Commitment

Board members commit to making Transportation Choices Coalition one of their top volunteer commitments. Additionally, board members are expected to make the following commitments:

- Attend TCC's annual fundraiser, and recruit others to attend
- Be an enthusiastic advocate for the organization and its mission
- Commit to your own learning and professional growth as a board member
- Make a financial contribution to TCC at a level that is personally significant to you. Meals are provided at in-person meetings and reimbursement for child care and transportation is available
- Regularly attend bi-monthly board meetings, participate in at least one committee, and be available for occasional phone consultation
- Serve up to two 3-year terms. Approximate time commitment is 2-4 hours per month including bi-monthly board meetings and committee meetings

If you are interested in board members, please send your resume and a short write-up about why you want to help TCC to alex@transportationchoices.org Please use the subject line "TCC Board Prospect." Inquiries accepted on a continual basis.